

manage health and safety, particularly at large-scale music and similar events. It is available online (<https://www.thepurpleguide.co.uk/index.php>) and requires a subscription to access.

Martyn's Law

61. In a report to the Council's Executive on 15 January 2020, the Council set out our response to Martyn's Law and our commitment to build safer and stronger communities [Exhibit FS6]. As the Licensing Authority, we identified an opportunity to assist this through updating the Council's suite of Model Conditions to incorporate prospective conditions that could be included on premises licences and club premises certificates to give effect to Martyn's Law in licensed places and spaces.

62. The Executive resolved:

- a. To endorse the work to date to support the work progressing to improve public safety and security.
- b. To endorse the proposed changes to licensing conditions and to require that these are presented to the Licensing Committee at the earliest opportunity.

63. The minutes from the meeting of the Executive are provided as [Exhibit FS7].

64. A report was subsequently taken to the Council's Licensing Committee on 20 January 2020 to propose changes to the suite of Model Conditions [Exhibit FS8].

65. The licensing conditions being proposed in order to implement Martyn's Law are:

1. At all times that the premises are open to the public for licensable activities, all staff on-duty at the premises and all on-duty managers must have completed ACT Awareness training. In addition, a minimum of 1 on-duty manager must also have completed the ACT Operational or ACT Strategic training.
2. At all times that the premises are open to the public for licensable activities, all staff on-duty at the premises and all on-duty managers must have completed ACT Awareness training. In addition, a minimum of 1 on-duty manager must also have completed the ACT Operational or ACT Strategic training.
3. The Designated Premises Supervisor must complete the ACT Awareness training and ACT Operational or ACT Strategic training course within 28 days of the grant or variation of the licence. Should the Designated Premises Supervisor named on the licence change, the new Designated Premises Supervisor must complete those courses within 28 days of being named on the licence.

- 4 Within 28 days of the grant or variation of the licence, a documented security vulnerability assessment, which must incorporate counter terrorism measures, must be undertaken for the premises to include all areas in which licensable activities takes place and which the public will have access and/or transit through. The assessment shall be routinely reviewed and must be reviewed following the elevation of the change of the national threat level. All reviews shall be documented

- 5 Within 28 days of the grant or variation of the licence, the premises must have a documented counter-terrorism plan, which sets out counter measures to be implemented in response to a terrorist attack, through the principles of 'Guide', 'Shelter' and 'Communicate'-
 - **Guide** – Direct people towards the most appropriate location (invacuation, evacuation, hide)
 - **Shelter** – Understand how your place or space might be able to lock-down and shelter people within it for several hours
 - **Communicate** – Have a means of communicating effectively and promptly with users of your place or space and have staff capable of giving clear instructions. Also have the capability of integrating with any response or rescue operation by providing things like building plans

66 The respective ACT training packages are summarised below.

67 **ACT : Awareness eLearning** is a new online counter-terrorism (CT) awareness product designed for all UK based companies and organisations and available to the public. Devised by CT officers and security experts, it provides nationally recognised corporate CT guidance to help people better understand, and mitigate against, current terrorist methodology. The following eLearning Modules are available

- 1 Introduction to Terrorism
- 2 Identifying Security Vulnerabilities
3. How to Identify and Respond to Suspicious Behaviour
- 4 How to Identify and Deal with a Suspicious Item
- 5 What to do in the Event of a Bomb Threat
- 6 How to Respond to a Firearms or Weapons attack
- 7 Summary and Supporting Materials